The Construction Specifications Institute – Nashville Chapter

Board of Directors Meeting January 2024

Meeting Date: January 26, 2024

Present: Tiffany Goulet, Carl Manka, Harry Harris, Justin Huff, Lynn Jolley, Tara Mitchell, Tarro Jefferies-Freer, Jim Christian, Tim Yoko, Derek Hickman

Note: Meeting held via Zoom.

Call to Order

1. Tiffany Goulet called the meeting to order and distributed the agenda.

Initial Discussion

1. **November Board Meeting Minutes:**
   A. The minutes were approved with a motion by Carl Manka, second by Tiffany Goulet, and consensus from the board.
2. **Products Show - Tiffany Goulet**
   A. Scheduled for April 18 at Nashville Fairgrounds Expo space.
   B. No contract has been signed with Fairgrounds yet – Tiffany continues to follow up.
   C. She advised to proceed with developing and sending out a save the date.
3. **Blueprint Reading Class**
   A. Tiffany recommends we begin classes soon; dates need to be scheduled.
   B. She requested the agenda and list of teachers.

Committee Reports

Academics/Emerging Professionals: Kevin Liegibel

1. No report.

Awards: Rex Garton

1. No report.

Certification: Lynn Jolley and Carl Manka

1. Classes will be held online and begin on February 8.
2. Over 30 attendees have signed up so far.

Communications: Tarro Jefferies-Freer

1. Blog: Dawn Gonzalez
   a. No report.
2. Email Blast: Jill Colby
   a. No report.
3. Graphic Design: Tara Mitchell
   a. Tara to develop graphics for upcoming events once she receives info.
4. Newsletter: Dawn Gonzalez
   a. No report.
5. Photography: Jim Christain
   a. No report.
6. Social Media: Tarro Jefferies-Freer
   a. Tarro continues to post on our chapter outlets.
7. Website: Collin Huse
   a. Collin to post chapter event info once he receives.

Membership: Collin Huse

1. No update.

Planning: Jack Potter

1. No update.

Professional Development/CEU Credits:

1. No report.

Programs: Harry Harris

1. February and March programs are booked.

Special Events: Justin Huff

1. Justin suggested we consider scheduling the Upper Deck Golf Experience in lieu of a traditional golf tournament this year.
2. The event dates would be March 8 and 9 at Nissan Stadium.
3. Rain or shine event that lasts between 1 1/2-2 hours.
4. $150 per person – this includes 9 holes of golf, a meal, and two drink tickets.
5. We would need to charge more than the $150 for it to be profitable, which might be a detraction.
6. Justin to check availability and if there is a cost benefit for us as a group.
7. Tiffany recommended we all look in to the event more and give our feedback.
8. PPG has a new rep that Tiffany will contact to see if he is interested in helping with the golf event or other board work.

Technical: Harry Harris

1. Programs are booked into 2025.

Treasury: Jill Colby

1. No report.

Meeting adjourned.

Respectfully Submitted,

Derek Hickman

cc: All Attendees, Officers, Directors and Committee Chairs