The Construction Specifications Institute – Nashville Chapter

Board of Directors Meeting

Meeting Date: January 18, 2022

Present: Harry Harris, Jerry Curtis, Jill Colby, Kent Kile, Carl Manka, Tiffany Goulet, Jim Christain, Dawn Gonzalez, Derek Hickman

Note: Meeting via ZOOM.

Call to Order

1. Harry Harris called the meeting to order and distributed the agenda.

Initial Discussion

1. **November 2021 Board Meeting Minutes**
   A. The minutes were approved with a motion by Harry Harris, second by Kent Kile, and consensus from the board.
2. **CSI Restructuring – Effective July 1, 2022**
   A. Chapter boundaries need to be finalized.
   B. Carl and Jack have had substantial input regarding this.
   C. More information from Jack and further discussion forthcoming.
3. **Products Show**
   A. A chair is needed for this role; no update, otherwise.
4. **2022 Gulf States Region Conference Planning**
   A. The committee will meet Wednesday, January 19.
   B. Hotel and meeting space for the event have been confirmed.
   C. Work on scheduling programs has begun.
   D. Williamson County Historian, Rick Warwick can present history of Williamson County and its Civil War sites; he is being considered as the keynote speaker.
   E. Tours of downtown Franklin are also a possibility.
5. **Chapter Mentor Program**
   A. Let's consider implementing this to ensure we keep new members.
   B. There are twenty new recent members and it is important we retain them; several board members volunteered to be mentors.

Committee Reports

Awards: Harry Harris reporting for Troy Williams

1. Troy suggested new member spotlight articles and membership anniversaries to be included in the newsletter to help with awards points.
2. Recommended we continue to work on next year's awards.

Professional Development: Ray St. Germain

1. No report.

Certification: Lynn Jolley and Carl Manka

1. Discussion was held regarding potentially charging for the CDT course.
2. Portland, OR chapter charges and use the proceeds to fund scholarships for emerging professionals.
3. Carl mentioned that he is not generally in favor of charging for this, but is open to suggestions if we could implement a feasible program.
4. The chapter does not need the financial benefit, but it would be a good opportunity to fund scholarships.
5. Kent suggested rebating the fees to back to the chapter member's dues for the upcoming year.
6. Further discussion is needed on this matter.

Membership: Jill Colby

1. Jill and Harry have had conversations with Adam Dedmon, Regional Technical Coordinator for Firestone Building Products, regarding joining CSI Nashville chapter.
2. Adam is a CSI Emerging Professional but does is not currently affiliated with a chapter.
3. Let's consider a fee reduction (and is this possible?) for him due to the fiscal year being halfway through.

Newsletter: Dawn Gonzalez

1. Upcoming issue is in development.
2. Items to be included:
    a. Carl and Lynn have provided and article for the CDT classes.
    b. Tiffany to provide a technical article.
    c. Kent's GSR President's report.
    d. Harry to contribute a chapter President's article.
3. Troy suggested a "new member spotlight"; bios on Dawn and Tarro were recommended.

Blog: Dawn Gonzalez

1. Information was requested.

Technical: Jerry Curtis

1. Programs are booked through July 2022.

Programs: Harry Harris reporting

1. January's program on healthcare color and design trends to be presented by PPG.
2. Harry has contacted Ron Gobbell regarding a program for the redevelopment of Nashville's Second Avenue after the 2020 Christmas day bombing; likely a March or April program.
3. Ideas for more programs are welcomed.

Planning: Harry Harris reporting

1. This role needs to be filled; suggestions welcomed.

Social Media: Kevin Liegibel

1. No report.

Academics/ Emerging Professionals: Kevin Liegibel & Kevin Russell

1. Dawn suggested contacting ABC to gauge their interest.
2. Kent recommended inviting Belmont's Dean of Architecture to an upcoming chapter meeting to build a relationship with their program; Harry to contact.

Special Events: Justin Huff

1. No report.

Treasury: Jack Potter

1. No report.

Website: Kevin Liegibel

1. There was discussion if it is worthwhile to continue with StarChapter.
2. Carl will contact Portland, OR and Memphis, TN chapters to determine what platform they are using for their sites.
3. Carl also will contact a programmer he knows to get his opinion.

Photography: Jim Christain

1. Holiday party and Topgolf event pictures to be sent to Dawn for the newsletter.

Meeting adjourned.

Respectfully Submitted,

Derek Hickman

cc: All Attendees, Officers, Directors and Committee Chairs