The Construction Specifications Institute – Nashville Chapter

Board of Directors Meeting

Meeting Date: September 21, 2021

Present: Harry Harris, Jerry Curtis, Jill Colby, Derek Hickman, Kent Kile, Dawn Gonzalez, Justin Huff, Carl Manka, Lynn Jolley, Tiffany Goulet, Jack Potter, Doug Johns, Jim Christain

Note: Meeting held both in-person and via ZOOM.

Call to Order

1. Harry Harris called the meeting to order and distributed the agenda.

Initial Discussion

1. **August Board Meeting Minutes**
   A. The minutes were approved with a motion by Jill Colby, second by Dawn Gonzalez, and consensus from the board.
2. **CSI Restructuring – Effective July 1, 2022**
   A. Dues will be a $370 flat rate for regular members; $200 for Emerging Professionals
   B. Sponsorships for dues will still be allowed at chapter levels.
   C. Chapter boundaries will be expanded.
   D. All members will be automatically assigned a home chapter but will have the option to change.
   E. No charge to members who attend meetings at other chapters.
   F. Nashville chapter can gain and lose members due to this restructuring; it was suggested that we contact the memberships of concern to encourage them to be members of our chapter.
3. **Holiday Party**
   A. No update; consider activity for December.
4. **Products Show**
   A. There was discussion to consider holding the event in 2022 the day before the national conference in Nashville.
5. **2022 Gulf States Region Committee**
   A. Harry asked for more volunteers for the committee.

Committee Reports

Awards: Harry Harris reporting for Troy Williams:

1. Harry will accept Outstanding Chapter Commendation Award at this year's conference (September 23).
2. Harry recommended we begin work on next year's awards.

Professional Development: Ray St. Germain

1. No report.

Certification: Lynn Jolley and Carl Manka

1. 2022 CDT course likely to be scheduled for mid-February to late April.
2. $50 membership for course attendees has been approved by the board and by Jack; this will impact 2021-2022 fiscal year.
3. Carl and Lynn to begin developing course information to distribute.

Membership: Jill Colby

1. 112 is current membership count.
2. Several new members in the past month.

Newsletter: Dawn Gonzalez

1. November or December 2021 likely timeframe for next issue.
2. Harry can contribute an article.
3. Lynn will develop a CDT course promotion.
4. Jack suggested including CSI's restructuring information.
5. 2021 and 2022 CSI Nashville conference article suggested.
6. Other articles/info requested.

Technical: Jerry Curtis

1. Programs are booked through November 2021.
2. Suggestions welcomed for presenters.

Programs: Harry Harris reporting.

1. Programs are needed for September-December.
2. Harry asked for ideas for presenters.

Planning: Harry Harris reporting

1. This role needs to be filled; suggestions welcomed.

Social Media: Kevin Liegibel

1. No report.

Academics/ Emerging Professionals: Kevin Liegibel & Kevin Russell

1. No report.

Special Events: Justin Huff

1. Suggestions for tours included:
    a. One City One
    b. Peabody Plaza
    c. John Sevier Building (contact Nashville Historic Society).
    d. Second Avenue restoration (post-bombing rebuild)
2. Harry suggested scheduling golf tournament for the Spring.
    a. Justin suggested partnering with Love Helps for the tournament or for a Topgolf event.

Treasury: Jack Potter

1. Current financials reported.
2. Paperwork for taxes has been submitted.

Website: Kevin Liegibel

1. Dawn will explore StarChapter more to see if we can make progress with developing the site.
2. Tiffany to update chapter information on the old website for the time being.

Photography: Harry Harris reporting for Jim Christain

1. Jim has been sending archive photos out to the board.

Meeting adjourned.

Respectfully Submitted,

Derek Hickman

cc: All Attendees, Officers, Directors and Committee Chairs